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EVALUATION SHEET FOR UNIVERSITY PROFESSOR APPLICATIONS		
Military Sciences Social Sciences – Social Sciences		
MAB code: E.....	Name and institution of Applicant	
<b>Evaluation criteria</b>		
<b>I. Higher education activities</b> (maximum score)	<b>100</b>	
1a.1. <b>Teaching experience</b>	Maximum score	Score obtained
<p><b><u>Minimum requirement* (10 points):</u></b> The Applicant is required to have taught at least 400 contact hours (including at least 200 hours of lectures) at any higher education institution during the ten years preceding the submission of the application. The teaching activity must be certified by the Applicant's direct superior, and the relevant student feedback results for at least the last 5 years must be provided. In the absence of student feedback, the assessment of the Applicant's direct superior is also acceptable.</p> <p>At least 200 of the 400 contact hours (lectures, seminars, practice sessions, consultations and additional two contact hours per week in the case of summer practice, sixth-year practice and tutorial activities in vocational education and training) must be completed in the 5 years preceding the submission of the application.</p>	10	
<p><b><u><sup>1</sup>In the case of foreign Applicants:</u></b> instead of the Applicant's superior certifying the contact hours taught, other means of proof used in the particular country are also admissible. For example, a certificate from the dean's office, or an itemised list of the courses which yielded the contact hours stating the course titles, the name of the institution/faculty/subject, the level of education (bachelor, master, doctoral), and the date.</p> <p>With respect to student feedback on teaching activity, the information resulting from the processes of the given country must be taken into account.</p>		
<p><b><u>Additional points for teaching activities:</u></b> 20 points are given for 500 contact hours, 30 points for 600 contact hours, 40 points for 700 contact hours.</p> <p>A maximum of 25 (10+15) points may be given for contact hours where the Applicant did not attach student feedback or where student feedback result was below 3.50. In the absence of student feedback, the assessment of the Applicant's direct superior is also acceptable.</p>	40	

<sup>1</sup>**Foreign Applicants are:** a) Applicants who are not Hungarian citizens, and b) Applicants who are Hungarian citizens working abroad on a long-term basis (more than five years).



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<p><b>1a.2. <u>Leading the academic and scientific work of students</u></b>  <b><u>Minimum requirement* (5 points):</u></b> The Applicant is required to have supervised at least ten theses, or TDK theses (co-supervision is worth a multiplier of 0.5 points).  <b><u>For foreign Applicants:</u></b> student talent development activity (instead of TDK supervision).</p>	5	
<p><b><u>Additional points may be given for:</u></b> Ten more examples of supervising activities.</p>	5	
<p>Total (1a.1.+1a.2.)</p>	<b>60</b>	
<p><i>Written evaluation of performance, supported by specifics:</i></p>		
<p><b>1a.3. <u>Lectures, practice sessions and seminars delivered in a foreign language at graduate and/or postgraduate level or at any level of learning in the Bologna system.</u></b></p>	Maxim um score	<b>Score obtain ed</b>
<p><b><u>Minimum requirement* (5 points):</u></b> The Applicant is required to have delivered at least 80 contact hours (including guest teaching assignments at foreign higher education institutions) up to the date of submission of the application, as certified by the Applicant's direct superior.   <b><u>In the case of foreign Applicants:</u></b> in the case of non-native English speakers, the "foreign language" criterion may be replaced by a language relevant to international scientific communication (which is foreign to the Applicant). In the case of native English-speaking Applicants, since English is the language of international scientific communication, giving lectures, practice sessions, or seminars in another language is not a requirement. Teaching activities as an invited or visiting lecturer conducted at a university outside the Applicant's country may be accepted, but 80 hours is not a minimum requirement.</p>	5	
<p><b><u>Additional points may be given for:</u></b> The delivery of an additional 80 contact hours.</p>	5	
<p>Total (1a.3.)</p>	<b>10</b>	
<p><i>Written evaluation of performance, supported by specifics:</i></p>		
<p><b>1b. <u>Activities and achievements in education development</u></b></p>	Maxim um score	<b>Score obtain ed</b>



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1b.1. <b>Minimum requirement* (10 points):</b> The Applicant is course director of at least one compulsory (type "A") course or at least two optional (type B or C) courses at the time of submission of the application, confirmed by electronic data (faculty website, department website) (one compulsory subject for 10 points, or two optional subjects 10 for points).		10	
<div style="border: 1px solid black; padding: 5px;"> <b>For foreign Applicants:</b> overall responsibility for courses may be substituted for activities leading and/or managing programmes, courses or projects. (However, participation in research/development/innovation projects should be accounted for and evaluated under item 2b.1, not under this item.)         </div>			
<i>Additional points can be given:</i> another 5 points for acting as course director for one subject, and 5 points for meaningful participation in the development of two more subjects (two additional subjects 5 points).		10	
1b.2. <b>Minimum requirement* (5 points):</b> The Applicant must be the editor, first author, sole author or co-author of at least one coursebook or textbook, teaching aid or digital teaching material of 100 or more pages. If co-author, the Applicant must have contributed at least 50% of the total work.		5	
<i>Additional points may be given for:</i> Authorship of one additional coursebook, textbook or teaching aid.		5	
Total (1b.1.+1b.2.)		<b>30</b>	
<i>Written evaluation of performance, supported by specifics.</i>			
<b>I.</b>	<b>Higher education activities</b>	<b>100</b>	



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<b>II. Scientific activities</b> (maximum score)	<b>100</b>	
2a.1. <b>Outstanding scientific or research work</b> (up to the submission of the application)	Maximum score	Score obtained
<p>Internationally recognised, outstanding scientific achievements. <b><u>Minimum requirement* (30 points):</u></b> Publications and research papers: University professor Applicants must:</p> <ul style="list-style-type: none"> <li>A) have a monograph and/or a peer-reviewed book published in Hungarian and/or in a foreign language, in which the section or sections written by the Applicant exceed 280,000 (7 author's sheet) characters. For this category, the minimum total score required is 40 points. Scoring: 1.5 points/40,000 characters in the case of publications in Hungarian, 3 points/40,000 characters in the case of publications in a foreign language).</li> <li>B) At least two single-authored, first-authored or last-authored peer-reviewed publications in a foreign language in an international journal ranked category A or B by the Hungarian Academy of Sciences. They must have a minimum length of 25 points. For publications longer than 7 pages, 25 points/publication in category A, and 16 points/publication in category B (50% of the basic score may be awarded for submissions of more than 3 pages but less than 7 pages).</li> <li>C) In addition, 20 peer-reviewed papers published in category A, B, C journals not classified by the Hungarian Academy of Sciences' Section IX Economics and Law or Military Sciences as international (i.e. "domestic"), and/or book chapters/sections published in volumes with ISBN numbers, of which at least ten – four of them by foreign publishers – were published in a foreign language. For journal publications in Hungarian or foreign languages longer than 7 pages, the following number of points can be given: category A 10 points/publication, category B 8 points/publication, category C 6 points/publication (50% of the basic score for publications of more than 3 pages but less than 7 pages). For the evaluation of a part of a textbook/chapter of a textbook, only those exceeding 7 pages will be taken into account, which are worth 2 points/40,000 characters in a foreign language and 1 point/40,000 in Hungarian. A research paper with two authors is worth 0.5 points; a paper with three authors is 0.4; a paper with more than three authors is 0.3. Conference proceedings with more than 7 pages published in ISBN volumes or ISSN journals are worth 2 points in foreign languages and 1 point in Hungarian.</li> <li>D) At least 50 independent references to the above scientific publications and at least 125 independent citations to all scientific publications.</li> <li>E) A Hirsch index (calculated based on independent references) of no less than 7.</li> </ul> <p>If these five conditions [A), B), C), D) and E)] are met, 30 points may be awarded. In the event that any of these five conditions (A), (B), (C), (D) and (E) are not met, 2a.1. cannot be given any points for.</p>	30	



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<p><b><u>For foreign Applicants:</u></b> the criteria "foreign language" and "international publisher" can be met by a work published in an international journal or by an internationally renowned publisher. In the case of native English-speaking Applicants, publication in another language is not required. In the case of non-native English speaking Applicants, publication in a (foreign) language relevant to international scientific communication is required.</p>		
<p><b><u>Additional points can be awarded:</u></b> For scientific performance above the above requirements, a maximum of 20 points may be awarded in proportion to the additional achievement.</p> <p>Applicants who obtained the title Doctor of the Hungarian Academy of Sciences no more than 10 years before submission of the application are considered to have met the criteria for outstanding scientific or research work (2a.1) are to be given the maximum number of points (10+40).</p>	20	
<p>Total (2a.1.)</p>	50	
<p><i>Written evaluation of performance, supported by scientometric data or specific references to recognition, awards or other data:</i></p>		
<p><b>2a.2. <u>Supervising the scientific work of young academics, participation in doctoral training as a thesis supervisor</u></b></p>	Maximum score	Score obtained
<p><b><u>Minimum requirement* (5 points):</u></b> The Applicant has been a thesis supervisor to at least one doctoral student who has obtained his/her doctoral degree (as confirmed by the doktori.hu website) whose thesis was based on publications co-authored with the Applicant. Where there is no PhD training, the assessment must take into account the Applicant's achievements in the education of the next generation of scholars, but the requirement regarding the number of PhD students who obtained a doctoral degree under the supervision of the Applicant is not applicable.</p>	5	
<p><b><u>Additional points may be given for:</u></b> Additional PhD students obtained his/her doctoral degree and/or postdoctoral fellows supervised by the Applicant (5 points each). Award winning presentation at the National Conference of Student Research Societies (OTDK) (3 points), publishing jointly with students in peer reviewed domestic or international journals (3 points), creating an intellectual hub within a college for advanced studies (3 points), arranging the participation of students in exhibitions and festivals (2 points), organising study trips (1 points), Master Teacher Gold Medal (4 points).</p> <p>In addition to the points given for a student who has obtained his/her doctoral degree, 3 additional points may be given for each currently supervised doctoral student and doctoral candidate, registered by the doctoral school, who are recorded by name in the database of the National Doctoral Council (or on the certificate</p>	15	



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from the foreign university for students who have studied abroad), including the expected year of obtaining their pre-degree certificate and degree.		
2a.3. <b>Minimum requirement* (5 points):</b> Substantial influence on the work of young academics, creation of an intellectual hub, which is publicly recognised by the professional community (e.g. head or founder of a research team).  <b>For foreign Applicants:</b> creation of an intellectual hub can be substituted by other student talent development activities, as well as prizes and awards (which, however, cannot be the same as those related to teaching activities listed under item 1a.2, e.g. activities substituted for activities related to TDK/OTDK).	5	
2a.3. <b>Minimum requirement* (5 points):</b> Activity in the professional public sphere (e.g. as head or member of a professional committee at a university, as external member of a committee at another university, as member of a non-university professional body, as member of a university senate or faculty council, or as head or member of a professional committee at a university).	5	
Total (2a.2.+2a.3.+ 2a.4.)	<b>30</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>2b.1. <u>Experience and achievements in research management</u></b>	Maximum score	<b>Score obtained</b>
<b>Minimum requirement* (5 points):</b> Up to the date of submission of the university professor application, role as project manager of at least one research/development/innovation project that won support in a national or international competitive procedure, or substantial participation in the implementation of at least three such projects, or roles as project manager of three institutional projects.	5	
<b>Special consideration for additional points:</b> More similar achievements for proportionally more points. Lendület, Bolyai, ÚNKP (New National Excellence Programme), Bolyai+ and EU grant programmes will be taken into account in the assessment of applications	5	
Total (2b.1.)	<b>10</b>	
<i>Written evaluation of performance, supported by specifics:</i>		
<b>2b.2. <u>Recognition in Hungary and abroad</u></b>	Maximum score	<b>Score obtained</b>



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<b><u>Minimum requirement* (5 points):</u></b> Head of domestic or international scientific organisation (5 points), member of board (3 points), conference chair or conference organiser (3 points), co-chair, section organiser, section chair, invited plenary speaker at conferences (1 point each).		5	
<b><u>Additional points may be given:</u></b> additional activity may be taken into consideration for the evaluation: editorial board chairman (3 points), editor-in-chief (2 points), member, reviewer (1 point).		5	
Total (2b.2.)		<b>10</b>	
<i>Written evaluation of performance, supported by specifics:</i>			
<b>II.</b>	<b>Science</b>	<b>100</b>	



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Maximum score points:	Final score:	I. Teaching activities	II. Scientific activities	I.+II. In total
200				
<p><b>The minimum score necessary for supporting the Applicant's appointment: 160</b></p> <p>* If the Applicant did not meet the minimum requirement for an item (any requirement, if there are more than one), then a score of 0 must be given for that item (e.g. 1b.1.). This means that no additional points may be given for the item in question.</p> <p style="text-align: right;"><i>(the appropriate one to be underlined:)</i></p>				
The Applicant achieved the minimum score			<b>The application merits endorsement</b>	
The Applicant did not achieve the minimum score			<b>Not supported</b>	